

### **Purpose of aspecx**

The name aspecx consists of 2 components:

- 1. aspect means a particular way in which something may be considered
- 2. x stands for eXchange of these aspects

The app aspecx supports companies in continuously visualizing inter- and intraorganizational values, targets and aspects

The defined and assessed aspects generate feedback to facilitate the identification of optimization potential and to implement improvement measures.

Achieving higher efficiency and effectivity as well as lowering costs will become on his own.

### Download

The app aspecx can be downloaded from the following app stores:



Android <u>https://play.google.com/store/apps/details?id=biz.aspecx.app</u>

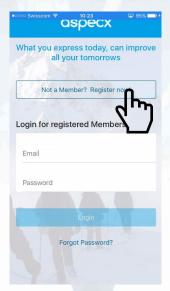
iPhone <a href="https://itunes.apple.com/us/app/aspecx/id1176019280?ls=1&mt=8">https://itunes.apple.com/us/app/aspecx/id1176019280?ls=1&mt=8</a>

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### 1 Create an aspecx account



	•ooco Swisscom ♥ 11:30
Register with aspecx	YOU JOINED THESE GROUP
Your First and Last Name John McHigh	You are not enrolled in any group
Email john.mchigh@xamplo.com	YOU ARE INVITED TO JOIN T
Password	No open invitations
Confirm Password	YOU REJECTED THESE INVIT
Register	No rejected invitations

Terms and Conditions Privacy Policy

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Usage of the aspecx app requires a personal user account

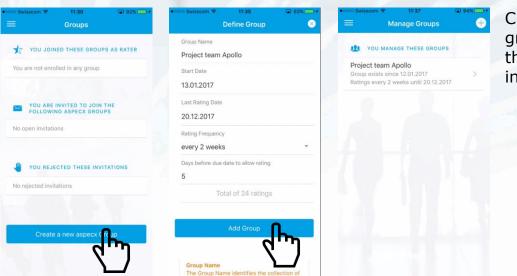
register То а new account, click on the button:

Not a Member? Register now!

And enter the required data.



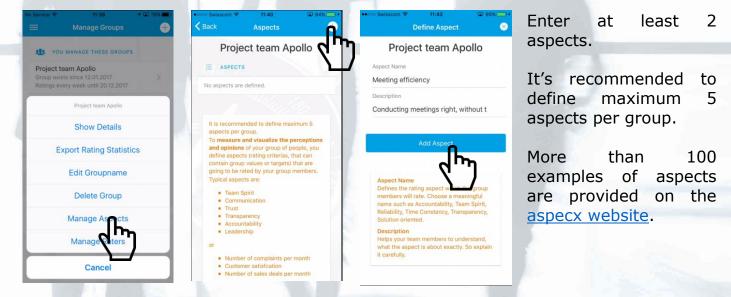
### 2 Create a new aspecx group



Creating an aspecx group can also be done through the main menu in "Manage Groups":



### 3 Define aspects of a group





### 4 Invite group members

191

Project team Apollo

Project team Apollo

Show Details

Edit Groupname

**Delete Group** 

Manage Aspects

Manage Rate

Cance

11:57

Cancel aspecx group "Project tea... Send

This group has defined aspects (e.g. values or goals), that will be regularly rated with the

Your contribution to rate the defined aspects

is highly appreciated. Providing your ratings should be done by using the mobile app

Please accept this invitation in the aspecx app using your email address edo.bezemer@xamplo.com Not yet using aspecx? Install the

objective to continuously improve the related quality and performance.

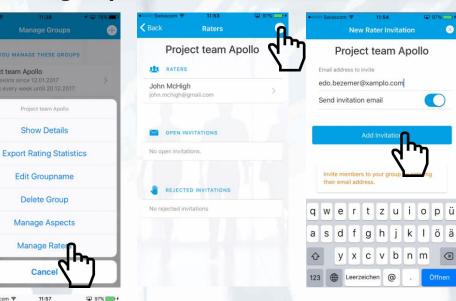
To: edo.bezemer@xamplo.com

"Project team Apollo".

Subject: aspecx group "Project team Apollo" You are invited to join the aspecx group

Cc/Bcc

aspecx.



The aspecx group members must either already the have aspecx app installed or will install the app after receiving the invitation per e-mail.

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An e-mail will be sent in case the following option has been chosen:

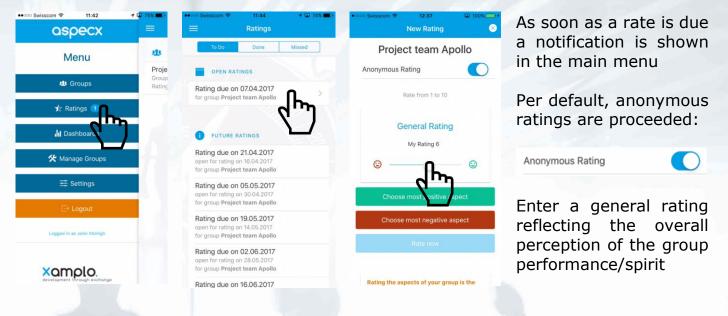
Send invitation email



The e-mail contains a link to download the app in the App store.



## 5 Provide a general rate

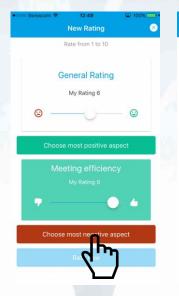


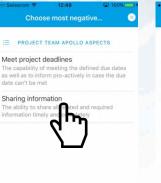
## 6 Provide a rate of the most positive perceived aspect

o Swisscom ♥ 12:37   ■ 100%   + New Rating   8	•nood Swisscom	•0000 Swisscom ବ 12:45 🖬 100% ➡+ New Rating 🛛 😒	Press the button
Project team Apollo	E PROJECT TEAM APOLLO ASPECTS	Project team Apollo	
Anonymous Rating	Meeting efficiency Conducting meetings right, without time and	Anonymous Rating	Choose most positive aspect
Rate from 1 to 10	Information waste Meet project deadlines	Rate from 1 to 10	Change the most
General Rating	The capability of meeting the defined due dates as well as to inform pro-actively in case the due date can't be met	General Rating	Choose the most positive aspect
My Rating 6	Sharing information The ability to share all related and required	My Rating 6	positive aspect
☺ ☺	information timely and completely	☺ ☺	And rate (1 – 10) the
Choose most pormie aspect		Choose most positive aspect	chosen most positive
Choose most n & tive aspect		Meeting efficiency	aspect
Rate now		My Rating 9	
Rating the aspects of your group is the		Choose most persotive accost	
		Contraction of the	



### 7 Provide a rate of the most negative perceived aspect







Rating the aspects of your group is the most important activity of this app. With the general rating you express your overall perception of the group since your last rating. Select and rate the most **positive aspect** by pressing the button "Choose the most Press the button

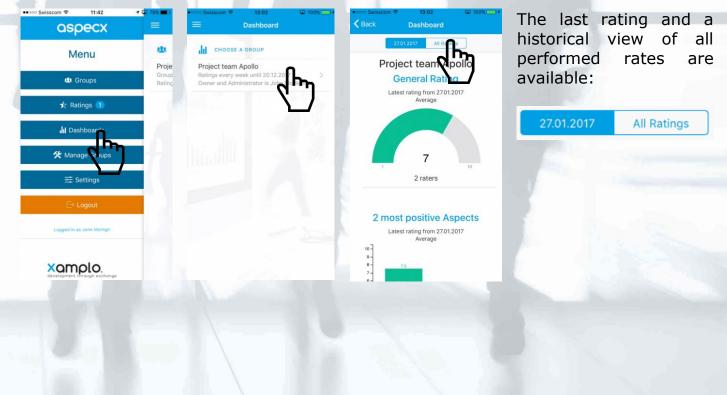
Choose most negative aspect

Choose the most negative aspect

And rate (1 – 10) the chosen most negative aspect

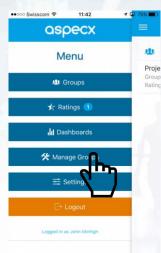
Provide the rates by clicking on:

## 8 View the rating results





## 9 Export rating statistics



Xamplo.

140 26	rvice	÷			11:53			40	73%	
Cancel aspecx rating statistics							s	Se	nd	
To:	john	.mch	nigh@	xamp	olo.ce	mc			1	$\oplus$
Cc/Bcc, From: edo.bezemer@xamplo.com										
Sub	ject:	as	pecx	rating	g stat	istics				
Please find enclosed the rating statistcs for the aspecx group "Project team Apollo".										r
rec into dov http	omn o an vnlo o://a	nen Exc ade	d imp el ter d at	tion portir mplat iz/do	ng th te, w	e att hich	ache can	ed cs be fi	reely	(
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q	w	е	r	t	z	u	i	0	р	ü
q a	w	e d	r f	t g	z h	u j	i k	0 	p ö	ü
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Enter the required email address to send the statistics file (CSV file) to.

A <u>template</u> to load and to subsequently analyse the exported the CSV file in dashboards can be downloaded from the aspecx.biz seite or free.